

# SOME THINGS YOU SHOULD KNOW ABOUT THE 1976 COPYRIGHT LAW

On January 1, 1978, the COPYRIGHT ACT OF 1976 (title 17 of the United States Code) came into effect. This general revision of the copyright law of the United States, the first revision since 1909, made important changes in our copyright system and superseded the previous federal copyright status. Here in brief, is back ground information about the new Copyright Office, United States Congress.

Under the new copyright statute, copyright is secured "AUTOMATICALLY", when the work is created in its fixed form, a "WORK" includes the proceedings of meetings, newsletters, reports, booklets, bulletins, magazines, etc....such as may be produced and issued by various sources including the COLORADO RANGER HORSE ASSN., INC. While providing several advantages, a work need not be officially registered in order to be a condition of copyright protection. Therefore by law it is illegal for anyone to violate any of the rights and privileges afforded to others under the existing statute, without express permission of the owner of the copyright.

"Are you wondering about the copyright protection to others?" Even if the work carries NO NOTICE OF COPYRIGHT, note should be taken that, as specified in the 1976 Copyright Act, important changes are inaugurated that may affect your decision. Only the owner of the copyright protection provided under the act has the right to transfer, specifically, those rights, in writing to someone else.

## THE COLORADO RANGER HORSE ASSOCIATION Incorporated: 4<sup>th</sup> January 1938, Denver Colorado

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This corporation shall be known as the COLORADO RANGER HORSE ASSN., INC. The particular business of the corporation and the object and purpose of this corporation are to encourage interest in and to collect, preserve, and distribute information concerning the breed of horse referred to as the "COLORADO RANGER" or "RANGEBRED" horses, to exhibit and regulate the exhibition and showing of the "COLORADO RANGER" or "RANGEBRED" horses and stud books in which said records may be made public for those interested; and in general to breed, develop and do any and all things necessary to encourage the breeding and development of the "COLORADO RANGER" or "RANGEBRED" horse.

**FOR PURPOSE OF THESE BY-LAWS THE COLORADO RANGER HORSE ASSN., INC. MAY BE REFERRED TO AS THE C.R.H.A. OR CRHA.**

## **ARTICLE I ~ PURPOSE OF THE ORGANIZATION**

The business office of this corporation shall be 153 Page Run Lane, Renovo, PA 17764. Phone# 570-923-1464, Email: [pranger@verizon.net](mailto:pranger@verizon.net) or [ridearangerhorse@yahoo.com](mailto:ridearangerhorse@yahoo.com). The registered office of this corporation shall be 2887 Hwy 160, Cortez, CO 81321. All correspondence to be addressed to the Home office in Renovo, PA. This corporation shall have and continuously maintain in the state of Colorado, a registered office and a registered agent whose office may be identical with the registration agent's home address. The registered office may be, but need not be identical to the business office. The office of the registered agent and the registered office may be changed from time to time by the CRHA Board of Directors or by the physical location of the office and agent within the state of Colorado. The corporation may have other offices within or without the State of Colorado as the CRHA Board of Directors may determine or as the affairs of the Corporation require from time to time.

## **ARTICLE II ~ MEMBERS**

### **Section 1 ~ CLASS OF MEMBERSHIP**

**A/ADULT MEMBERS:** Any individual residing in the USA, attaining the age of nineteen (19) WHO PAYS AN INITIATION FEE OF FIVE (\$5) DOLLARS PLUS DUES OF TWENTY (\$20) DOLLARS; residing OUT OF THE USA the \$5 initiation FEE plus DUES of \$25, unless otherwise stated in these by-laws and who demonstrates an interest in the "COLORADO RANGER" or "RANGEBRED" horse, and who makes an application may become an adult voting member of the CRHA. An adult membership may be held under a business name providing one adult individual's name is given, in writing, as well as the signature of the same, as being the individual empowered to cast vote, sign proxies, registrations, or any other documents for this business. ONLY ONE VOTE WILL BE ALLOWED PER ANNUAL DUES PAID MEMBERSHIP IN A BUSINESS NAME. In the case of MULTIPLE MEMBER HOUSEHOLDS, reduced rates on annual membership have been established for each adult member in the household; however, each adult member in the household must pay the full initiation fee of five (5) dollars during his/her first year as a member and as further household (HH) member pays \$5 annual renewal. Each active adult member in a multiple member household is entitled to the same privileges as an individual active adult member (exception being the RANGEBRED NEWS.) The News is sent to each membership household and not to each individual member. If at any time the second/further member becomes the first household member, he/she must pay the \$20 USA (\$25 out of USA) annual first member in household fee. There must always be a first household member. *Second /further adult household members pay the \$5 in USA or OUT of USA.*

**B/JUNIOR OR YOUTH MEMBERS:** Any individual under the age of Nineteen (19) years who makes an application for membership and pays an annual fee of Ten (\$10) dollars (unless second or further member of a household). If second/further household youth member, the annual fee is five (\$5) dollars. Junior/Youth memberships are to be forwarded to the Youth Chairperson for use in the Youth Program (or will remain a part of the general funds to be used for the Youth Program). Exception: if single member of the Household is a Youth member (\$5 is for the Youth Program and \$5 is used for mailing the RANGEBRED NEWS to that specific Youth Member. A junior/Youth member, upon reaching the age of nineteen (19) years, must then pay an initiation fee of five (\$5) dollars to move into Adult Voting member status.

*The age of any youth member is determined on January 1<sup>st</sup> (1/1) of the current show year. The age on January 1<sup>st</sup> is the age group shown under all season. Example: If 13 years of age on January 1<sup>st</sup>, the youth remains in Jr. Division; if 18 years on January 1<sup>st</sup>, the youth remains in the Sr. Division and does not advance to adult until the following January 1<sup>st</sup>.*

*JUNIOR/YOUTH MEMBERS OF THE CRHA will be issued a membership number with a "Y" suffix and upon advancing to Adult Voting membership and paying their initiation fee the "Y" suffix will be eliminated. The same CRHA Membership number is carried through the lifetime of a member.*

**C/HONORARY LIFETIME MEMBERS:** Honorary Lifetime memberships may be awarded to any person who for special reasons may be deemed entitled to the privilege of lifetime membership by an affirmative vote of a simple majority of the CRHA Board of Directors. All honorary lifetime members shall be considered members in good standing annually and as such, are entitled to all rights and privileges extended to all other adult members in good standing unless under disciplinary action. HONORARY LIFETIME MEMBERSHIPS MAY NOT BE AWARDED TO JUNIOR/YOUTH MEMBERS.

**D/PAID LIFETIME MEMBERS:** MAY BE PURCHASED FOR THE SUM OF THREE HUNDRED FIFTY (\$350) DOLLARS/\$100 FOR 2<sup>ND</sup> OR FURTHER LIFETIME MEMBERS IN THE FOLLOWING CONDITIONS ARE MET...

1. Life time membership fee of Three hundred fifty (\$350) dollars (plus \$100 for any further Lifetime members in the same household) may be paid in one single payment or by installments (Amount \$350) or further depending on how many memberships are being paid within the calendar year (Jan 1 thru Dec 31).
2. No refunds are allowed for dropouts; however, the annual dues will be considered paid until the monies paid are used in total toward dues starting with the first year application for lifetime membership was received (ex. \$100 paid toward lifetime membership would allow five (5) years membership).
3. Member making application must be an adult active member in good standing with the CRHA at the time of application.

*Lifetime membership fees currently on deposit and in the future are deposited into the General Funds of the CRHA, and are to be used for the general operation of the Association, the promotion of the "COLORADO RANGER" or "RANGEBRED" horse and its breed association, the CRHA . This would include its programs, national shows, etc.*

## **Section 2 ~ MEMBER IN GOOD STANDING AND VOTING RIGHTS**

Each adult member in good standing shall be entitled to vote on each matter submitted to a vote of the membership. Junior/Youth member shall not be entitled to vote, but may attend membership meetings of the CRHA. For adult members to be in good standing and to vote in any election, make and accept nominations, participate in nationally approved programs, (with exception the National Youth Program), and utilize reduced membership, registration, transfers and other fees, the following conditions must be met, unless excepted from all the other conditions elsewhere in these By-Laws.

**A/ADULT MEMBERSHIP:** AN ADULT MEMBERSHIP OF TWENTY (\$20) DOLLARS, after initiation fee of five (\$5) during of first year of adult membership, shall be paid except in the case of multiple member households. The second or further member in the household (after paying the five (\$5) initiation fees each). Example first member/first year household member pays \$25.00; second/further first year/household member pays \$10.00. Thereafter first member in Household pays twenty (\$20) dollars renewal and Second/further pay five (5) each.

**B/VOTING PRIVILEGE:** The adult member must have his/her current annual membership paid at least thirty (30) days prior to an election.

**C/MEMBERSHIP MEETINGS:** TO PARTICIPATE IN ANY ACTIVITY AT ANY MEMBERSHIP MEETING OF THE CRHA, the adult member must have his/her membership paid at least thirty (30) days prior to participation.

**D/NATIONAL SHOW:** TO PARTICIPATE AT THE NATIONAL SHOW OR IN ANY/ALL OF THE CRHA PROGRAMS the member (Adult or Junior/Youth) must have their membership paid prior to application to participate.

## **Section 3 ~ DUES**

Membership fees are due January first of each calendar year. Inactive members or new members that paid their dues after the current year National Show (held annually the third week-end in September) are considered members in good standing for the months following payment thru Dec of the current year and January thru December the following year. A member failing to renew membership by January 1<sup>st</sup> of the year shall be considered inactive and will forfeit all rights and privileges to participate in any and all activities of the CRHA reserved for active members in good standing until such fees are paid. ALL FEES PAID TO CRHA MUST BE IN U.S. FUNDS ONLY.

*It is suggested that Out of USA members send a Donation to the Newsletter to help with the cost of mailing. The cost to send out of USA is 3 times the cost to send in the USA.*

NEW MEMBERS	MEMBERSHIP RENEWALS
1 <sup>st</sup> Adult member in Household (HH) @ \$25 (\$5 Initiation + \$20 Membership)	1 <sup>st</sup> Adult member in Household (HH) @ \$20
2 <sup>nd</sup> /further Adult in HH @ \$10	2 <sup>nd</sup> /further Adult in HH @ \$5
Youth as 2 <sup>nd</sup> /further HH member @ \$5 (Must have Adult member in HH for this fee to apply)	Youth as 2 <sup>nd</sup> /further HH member @ \$5 (Must have Adult member in HH for this fee to apply)
Youth (Only HH member) @ \$10	Youth (Only HH member) @ \$10
OUT OF USA MEMBERSHIP	OUT OF USA MEMBERSHIP RENEWALS
1 <sup>st</sup> Adult member in HH @ \$30	1 <sup>st</sup> Adult member in HH @ \$20
2 <sup>nd</sup> /further Adult in HH @ \$10	2 <sup>nd</sup> /further Adult in HH @ \$5
Youth 2 <sup>nd</sup> /further in HH @ \$5	Youth 2 <sup>nd</sup> /further in HH @ \$5
Youth (Only HH member) @ \$20	Youth (Only HH member) @ \$15

#### Section 4 ~ MEMBERSHIP MEETINGS

The annual membership meetings of the CRHA shall be held beginning at 7:00 PM; at the location and date of the ANNUAL CRHA NATIONAL SHOW (held annually in September), as published in the RANGEBRED NEWS, within or outside the State of Colorado. Notice of the meeting giving the location and date shall be published and delivered to each Active adult member in good standing household at the last mailing address known to the CRHA not later than ten (10) days before this meeting. Notice shall be considered delivered when deposited in the United States Mail (Notice may be printed in the RANGEBRED NEWS). All regular business that the membership is entitled to act a/o to vote upon may be conducted at this above mentioned meeting. The membership meeting will be conducted according to an agenda-- ANYTHING TO BE DISCUSSED OR ACTED UPON MUST BE PRESENTED (in writing) TO THE CRHA BOARD OF DIRECTORS OR THE ACTING PRESIDENT sixty (60) days prior to the annual meeting. If an item is not on the agenda, it will not be discussed. (Please send your agenda items to the Current President of the Association). All membership meetings may be adjourned from time to time or day to day until a quorum is attained.

#### THE STANDARD ORDER OF BUSINESS FOR REGULAR MEMBERSHIP MEETINGS SHALL BE:

**A/CALL TO ORDER** of the meeting is at 7 PM (time zone designated by zone that the National Show is being held in), meeting can be adjourned and reconvened at a later hour if a quorum is not attained or the National Banquet has not been completed.

**B/QUALIFYING OF MEMBERS PRESENT** – Only adult members in good standing are eligible to participate at the above mentioned meeting, Must be active for at least thirty (30) days. Junior/Youth members and others may remain in the meeting hall as observers as long as they do not participate in the voting, actively making motions or any other items reserved for Active members in good standing. Junior/Youth members and others that abuse their rights as observers may be required to leave the meeting hall.

**C/INTRODUCTION OF OFFICERS, DIRECTORS, COMMITTEE MEMBERS, PROGRAM CHAIRS AND ANY OTHER DIGNITARIES**

**D/READING OF MINUTES OF THE LAST MEMBERSHIP MEETING** – IF MINUTES HAVE ALREADY BEEN PUBLISHED IN THE RANGEBRED NEWS THIS READING MAY BE SUSPENDED, and a vote of approval based on the publication if a simple majority of those present or by proxy vote to do so.

**E/TREASURER’S REPORT** – THIS REPORT MAY BE SUSPENDED AND A VOTE TO APPROVE PASSED based on future publication in the RANGEBRED NEWS.

**F/EXECUTIVE SECRETARY REPORT** – covering the activities at the annual CRHA BOARD OF DIRECTORS meeting on the Friday evening preceding the first day’s activities at the annual Show.

**G/REPORTS OF THE BOARD OF DIRECTORS, OFFICERS, PROGRAM CHAIRS AND OTHERS**

**H/OLD BUSINESS**

**I/NEW BUSINESS**

**J/ADJOURNMENT** – This meeting may be adjourned from time to time or day to day by simple majority vote of those present or by proxy.

*This aforementioned Standard Order of Business may be changed by an affirmative vote of a simple majority of those present or by proxy vote.*

**SPECIAL MEETINGS OF THE MEMBERSHIP** may be called at such time and place within or outside the State of Colorado, as designated in a notice delivered to each adult member in good standing at the last mailing address known to the CRHA, no later than ten (10) days or more than fifty (50) days prior to such meeting. Special meetings may be called by a minimum of 1/20<sup>th</sup> (one/twentieth) of the membership entitled to vote or by a majority of the CRHA Board of Directors. At special meetings of the membership, only such business as is set forth in the written notice of said meeting may be transacted at same meeting.

**A QUORUM AT ANY MEETING OF THE MEMBERSHIP** shall consist of those members present or by proxy. A simple majority of such quorum shall decide any question that the member is entitled to vote upon, with the exception of Directors or changing the articles of Incorporation.

**TO REMOVE A DIRECTOR** a minimum of fifty one (51%) percent of the entire Active Adult voting membership entitled to vote must cast an affirmative vote to remove said director.

**CHANGE ARTICLES OF INCORPORATION** – A minimum of two thirds (2/3) of the entire adult voting membership must be present in person or by proxy and a minimum of two thirds (2/3) of the entire adult voting membership entitled to vote must cast an affirmative vote to amend such articles of Incorporation in question.

#### **Section 5 ~ Disciplinary Action:**

ANY MEMBER MAY BE SUSPENDED, EXPELLED OR DISCIPLINED AND ANY MEMBER OR NON-MEMBER/ACTIVE MEMBER MAY BE DENIED PRIVILEGES OF THE CRHA by an affirmative vote of a simple majority of the CRHA Board of Directors for cause. Written notice of time and location of hearing for said active member, inactive member or non-member along with description of the charges against such individual shall be given to the same individual not less than twenty (20) day prior to the hearing. All hearings will be held at the business office of the CRHA or another location specified by a simple majority vote of the CRHA Board of Directors. Causes which an active member, inactive member, non-member may be suspended are as follows.

**However “CAUSE” shall not be limited to those listed.**

- A/**Willful violation of any of the by-laws of the CRHA, the program rules of the CRHA, regulations of the CRHA or rules of the CRHA.
- B/**Misrepresentation of any horse on a registration application or any other document
- C/**Misrepresentation of any individual of entity (Business) on a membership application or any other document
- D/**Conduct detrimental to the CRHA, its programs and policies, objectives and harmonious relationship of its members
- E/**Non-payment of funds due to the CRHA or presentations to the CRHA or any of its programs or any of its approved regionals checks or other negotiable instruments
- F/**Embezzlement of funds from any nationally or regionally approved area of CRHA
- G/**Misconduct at a National or Regional approved meeting or event of the CRHA
- H/**Submitting false reporting sheets to any nationally or regionally approved program
- I/**Filing false stallion standing reports

An active member, inactive member, non-member may present himself/herself or have legal counsel represent him/her at such hearing or the member, inactive member, non-member or same individual's counsel may submit a written statement to the CRHA Board of Directors prior to or at the hearing. If the decision of the CRHA Board of Directors is adverse to the member, inactive member or non-member, **an appeal may be made by submitting a written petition for appeal signed by the member, inactive member, and non-member along with a check for five hundred (\$500) dollars, within thirty (30) days of the determination by the CRHA Board of Directors.** This petition must give valid reasons for an appeal and a mailing address for the member, inactive member, or non-member making the appeal. The Executive-Secretary of CRHA may temporarily suspend the individual during the appeal process until a final decision is made. If the appeal succeeds, the five hundred (\$500) dollars will be refunded; otherwise it will not be refunded and will be deposited in the General Funds of the CRHA.

**DURING TEMPORARY OR PERMANENT SUSPENSION, EXPULSION OR DISCIPLINARY ACTION**, the individual is denied all privileges of the CRHA. Suspended, expelled or disciplined individuals **may not participate in any CRHA events or programs (nationally or regionally); may not register (nor spouse may register) any horse with CRHA if the breeding date of such horse is after final or temporary action has been taken; said individuals or spouses may not be permitted on the grounds of any CRHA national or regional event; Signatures of said individuals or spouses on stallion reports, breeding certificate, transfers of ownership and/or any other documents shall not be honored if dates occur after final or temporary action has been taken; said individuals shall not be considered members in good standing with the CRHA or any of its approved Regionals or Programs.**

**ANY INDIVIDUAL MAY BE TEMPORARILY SUSPENDED AND DENIED MEMBERSHIP BY THE CRHA EXECUTIVE SECRETARY** for failure to pay obligations due, giving a worthless instrument in payment of dues, registrations, advertising, and program fees or for other reason it the CRHA and its programs and/or regionals.

Any individual suspended or disciplined by any approved breed Association under the CRHA acceptable outcross list may be automatically suspended, expelled or disciplined and considered not in good standing of CRHA when the CRHA has been officially notified by mail by the other breeding registry of such suspension or discipline. Other registries must supply proof of due process haring before suspension.

*For purpose of these By-Laws the term individual shall include persons, corporations, partnerships other businesses and any other entity.*

## **Section 6 ~ Resignation**

**Any member may resign by filing a written resignation with the Executive-Secretary of the CRHA, but such resignation shall not relieve the member so resigned of the obligation to pay any dues, assessments or other charges therefore accrued and unpaid. Dues are not refundable.**

## **ARTICLE III ~ VOTING**

### **Section 1 ~ Voting**

Standard procedure of election to the CRHA Board of Directors is as follows: Directors whose terms are expiring will automatically be included on the ballot for re-election unless they make a written request at least thirty (30) days prior to election to have their name removed from the ballot. Annually in the January/February issue of the RANGEBRED NEWS nomination ballots will be provided to the membership to nominate Directors in the available states, designated by the CRHA Board of Directors as up for election.

**These nomination ballots must be returned to the CRHA Executive Secretary no later than April 15<sup>th</sup> of the current election year.** Adult members in good standing may nominate themselves or any other individual member in good standing for Director, however **all nominees for Director MUST be current CRHA members in good standing with the CRHA, Nominees must sign the nomination ballot (in designated area) stating they are willing to run for CRHA Director and fulfill all aspects of this job.**

Voting Ballots **must be sent to the adult voting membership not later than May 15<sup>th</sup> of the current election year. Ballots will provide confidentiality. Ballots must be returned to the designated member** (address on the return envelope) **no later than midnight, June 15<sup>th</sup> of the current election year.** Upon receipt of the election ballots, a pre-designated member will count the ballots and send them to the Executive Secretary of CRHA for a recount. **In the case of a tie for any seat, a run off election will be held** with ballots sent no later than July 21<sup>st</sup> of the current election year. Results will be announced at the CRHA NATIONAL SHOW and will be published in the Special Issue of the RANGEBRED NEWS, published following the current year National Show. This issue will also publish National Show results and sponsors.

Dates can be changed at any time by a majority vote from the Board of a decision by the acting President.

## **ARTICLE IV ~ GENERAL POWERS**

### **Section 1 ~ General Powers of the CRHA Board of Directors**

The Affairs of the CRHA shall be managed by its Board of Directors. Directors must be adult members in good standing of the COLORADO RANGER HORSE ASSN., but need not be residents of the State of Colorado. The Board of Directors may adopt new By-Laws, amend or alter existing By-Laws, adopt non By-Law rules and regulations governing the obligations, restrictions and privileges of the membership not inconsistent with these By-Laws. These By-Laws and regulation may be altered; amended or new ones adopted without notice at a meeting of the Board or by any other acceptable method of voting not inconsistent with these By-Laws. The Board of Directors may affiant the CRHA with Regional Clubs and other horse organizations which shall have the same purpose as the CRHA upon such conditions, terms and in such manner, as may be determined from time to time by the CRHA Board of Directors. The Board of Directors may also establish guidelines for National and Regional programs and shows as deemed necessary by the Board of Directors.

### **Section 2 ~ Number, Tenure and Qualifications of the CRHA Board of Directors**

**The board will consist of seven (7) directors. No more than 2 from any one state. All Directors will serve a 3 year term. Two will be elected each year for 2 years, and 3 will be elected the third year (beginning with 2016).** A Director's term begins on the Thursday preceding the annual Directors' meeting at the National Show of the year the Director is elected. The term ends on the Wednesday preceding the annual Board of Directors' meeting held at the National Show of the year the Director's term expires Out-going and In-coming Directors should attend the annual meeting referred to, **the attendance of the out-going Director is not mandatory. Any Director may participate through a telephone conference.**

### Section 3 ~ Regular Meetings of the CRHA Board of Directors

There shall be one (1) regular meeting of the CRHA Board of Directors held annually commencing at Seven (7:00) PM; the Friday evening preceding the Annual national Show at the location of the same National Show. This meeting and any other meetings of the CRHA Board of Directors may be held within or outside the State of Colorado. This meeting or any other meeting of the CRHA Board of Directors may be canceled when the President of CRHA issues a waiver to be sent to all directors, officers, chairperson and other interested parties of the CRHA. The waiver must be signed by all and returned to the CRHA Home Office.

Notice of the Annual meeting giving the location and date of the meeting shall be published and delivered to each Active Adult member household at the last mailing address known to the CRHA not later than ten (10) days prior to the meeting. Notice shall be considered delivered when deposited in the United States mail (NOTICE CAN BE PRINTED IN THE RANGEBRED NEWS.) All regular business that the membership is entitled to and/or vote upon, may be conducted at the above-mentioned meeting. THE BOARD MEETING WILL BE CONDUCTED ACCORDING TO AN AGENDA – ANYTHING TO BE DISCUSSED OR ACTED UPON MUST BE PRESENTED (in writing) TO THE CRHA BOARD OF DIRECTORS SIXTY (60) DAYS PRIOR TO THE ANNUAL MEETING (the agenda items may be sent to the Directors or the President of CRHA). If an item is not on the agenda, it need not be discussed. All Board meetings may be adjourned from time to time or day to day until a quorum is attained.

*Adult members in good standing are entitled to vote for the nominated member, you will find directions on the ballot.*

### STANDARD ORDER OF BUSINESS FOR A REGULAR MEETING OF THE CRHA BOARD OF DIRECTORS SHALL BE AS FOLLOWS:

*This order can be changed by a simple majority vote of the CRHA Board of Directors present at any meeting.*

**A/CALL TO ORDER** of the annual meeting (7:00 PM-time zone designated by the time zone the National Show is held in) the Friday preceding the CRHA National Show held in September annually. The meeting may be at this time or any time adjourned from time to time and day to day until a quorum is attained or by an affirmative vote of a simple majority of the CRHA Board of Directors present.

**B/ROLL CALL**

**C/ELECTION OF OFFICERS** that are elected annually and officers elected for Three (3) year terms shall not be re-elected or new officers elected until the Annual meeting of the designated year except in the case of a vacancy for any reason. Election of Officers serving three (3) year terms shall be held every third year from the year of original election.

**D/READING OF MINUTES** of the last meeting; if the minutes have already been published or distributed, this reading may be suspended and a vote of approval passed. If minutes have already been approved through mail ballot or by other means, reading shall be suspended. A call of corrections maybe requested and voted upon.

**E/TREASURER'S REPORT** of the previous fiscal year read. The treasurer may also be requested to give a general statement covering current financial situations. The reading of the Treasurer's report may be suspended and a vote approval passed if such has not already been passed by other means, providing the Treasurer has caused such report to be published or distributed.

**F/EXECUTIVE SECRETARY'S REPORT** covering geographical location of the members during the first seven (7) months for the year unless more recent report is available.

**G/OLD BUSINESS**

**H/NEW BUSINESS**

**I/ADJOURNMENT**

### Section 4 ~ Directors and Officers Expenditures for meetings

Beginning September 1989, the expense of travel, etc. for the Directors and Officers of the CRHA will be paid a minimum of thirty (\$30) dollars to a maximum of fifty (\$50) dollars for participation through the entire length of the Directors meeting.

**In 2014 this has been suspended due to lack of funds in the general account.**

*This can be reviewed from time to time and year to year and changed by a simple majority vote of the Directors present at any said meeting.*

### Section 5 ~ Special meetings of the CRHA Board of Directors

A special meeting may be called by the issuance of a notice including at least a majority of the signatures of the Directors currently serving on the Board. Notice of this Special meeting **shall be mailed by the Executive Secretary or President of CRHA not less than forty five (45) days prior to the meeting.** Notice shall be considered delivered on the day it is deposited in the U.S. Mail. Notice of the special meetings shall contain all items to be voted upon at the Special meeting. The notice of the Special meeting shall contain a day, time and location for the Special meeting. Reimbursement for travel expenses shall apply for Special meetings as already established for regular meetings in these By-Laws.

## Section 6 ~ Telephone Conference Board Meetings

Commonly referred to as conference calls, may be called in lieu of Special meetings. Time and date of **Telephone Conference meetings** is to be established in the notice which must be signed by at least a simple majority of the CRHA Board of Directors and mailed at least forty-five (45) days in advance of this meeting. Notice of Telephone Conference meeting must contain all items to be considered for vote at this meeting. **Before speaking or voting each Officer or Director must identify him/her self by name. Telephone conference meetings may be recorded by the CRHA Executive Secretary or any Officer or Director providing a statement is made that the Telephone Conference meeting is being recorded and that the statement is acknowledged by all Directors and Officers at the beginning of the conference call and that such recording is agreed to by at least a simple majority vote of those participating at said meeting.**

## Section 7 ~ Manner of Acting

Any action required by law or these B-Laws to be taken at a meeting of Directors may be taken without a meeting if a consent in writing is signed as outlined below.

All issues, including By-Laws may be voted upon by the CRHA Board of Directors by mail ballot, each mail ballots must contain the reason why the motion is being submitted for vote as well as a designated area for a yes or no (for or against) vote or other manner of voting pro or con.

The CRHA Executive Secretary is authorized to make a motion preceded by "on behalf of the CRHA Board of Directors", I move, etc. Directors are required to sign and date their ballots and must vote in for or against the motion and return the mail ballot within fifteen (15) days of delivery. Delivery being considered the day the ballot was originally deposited in the U.S. Mail (the date for the ballot return will be included on the ballot). The only exception to a Director not being required to vote in the affirmative or in the negative and the Director being allowed to abstain whether at a regular meeting, telephone conference meeting, by mail ballot or otherwise as covered in these By-Laws is when the outcome of the motion will financially or otherwise personally affect the Director or a member of the Director's immediate family. In this situation, at a regular meeting, telephone conference meeting, by mail ballot or otherwise, the Director shall make the following statement and sign it on the ballot received.

***"I abstain from voting on this motion due to personal interest, but I do not protest the outcome of the vote on this motion as decided upon by a majority vote of the other Directors, and give my consent to the majority vote of the votes on this motion being passed and becoming effective."***

Mail ballots: must be signed and date affixed to them, written ballots shall be considered consent in writing on any action taken. Mail ballots are to be returned to the Executive Secretary or President of CRHA as specified on the ballot and the officer receiving the ballot shall notify all Directors of the results of the mail ballot within thirty (30) days of the last ballot received.

If a ballot is not returned by a Director, The President/Executive Secretary shall contact all Directors who have not returned their signed ballot. If a Director refuses to return a ballot signed with a vote of affirmative, negative or abstention (as outlined in these By-Laws), the President/Executive Secretary shall immediately notify the remaining Directors who may choose to call a special meeting of the CRHA Board of Directors to remove the non-voting Director or Directors as this is considered "NON-ACTION" and just cause for removal.

Email ballots: The CRHA Executive Secretary shall send emails to the Directors with article to be voted upon. The Director shall return his/her vote by email to the Executive Secretary within the time designated on the original email ballot. Your email will be proof of your participation in the voting. The Executive Secretary will then email all Directors with the outcome.

## Section 8 ~ Compensation

The directors shall not receive any state salaries for their services by resolution of the Board. But, may be paid for their expenses, if any, as outlined in these By-Laws, at each meeting of the Board and may be paid the expenses incurred in the performance of the business of the CRHA as authorized by the CRHA Board of Directors, noting contained in this section shall be construed to preclude any Director for the serving of the CRHA in any other capacity and receiving compensation therefore.

## Section 9 ~ Removal

**A Director may be removed by affirmative vote of a simple majority plus one member of the Board of Directors for "CAUSE" after allowing for a hearing.** The term "CAUSE" shall include but not be limited to **failure without reasonable excuse to attend regular meetings of the CRHA Board of Directors: Failure to vote on motions; activity under disciplinary action** (membership section of these same By-Laws). **Officers, Program Chairpersons and other agents of the CRHA** may be removed by a simple majority vote of the CRHA Board of Directors for "CAUSE" including, **but not limited to failure to maintain an active member in good standing status and failure to abide by any guidelines and rules including By-Lays established by the CRHA Board of Directors.**



## **Section 10 ~ Vacancies of the Board of Directors**

Vacancies occurring on the CRHA Board of Directors due to removal, resignation, death, inability to act, refusal to act or for any other reason shall be filled for the remainder of the unexpired term by a simple majority vote of the CRHA Board of Directors remaining. Vacancies occurring on the Board of Directors due to an increase in number of Directors may be filled by simple majority vote of the CRHA Board of Directors until the next election of Directors by the membership.

## **Section 11 ~ Quorum**

**A simple majority of the CRHA Board of Directors** at any regular meeting, special meeting, telephone conference, or otherwise shall constitute a quorum for the transaction of business at any meeting of the Board. If less than a simple majority is present at any meeting, a majority of those present may call the meeting to order and adjourn the meeting from time to time and day to day and location to location until a quorum is attained. All motions before the Board at a meeting of the Board of Directors may be passed or defeated by a simple majority of the quorum in attendance unless otherwise stated in these By-Laws.

If vote is absolutely necessary and a past Director (member in good standing) is in attendance, the CRHA Board of Directors present, by a simple majority vote, may ask this past director to sit in and allow them to assume the duties of the absentee.

## **ARTICLE V ~ OFFICERS OF THE CORPORATION AND RESPONSIBILITIES**

### **Section 1 ~ Titles**

The officers of the Corporation shall be: President, First Vice President, Second Vice President, Executive Secretary, Treasurer and Parliamentarian. **The President, 1<sup>st</sup> Vice President, and Executive Secretary are chosen by the CRHA Board of Directors from the general membership in good standing of the CRHA and are not to be members of the CRHA Board of Directors.**

The Treasurer and Executive Secretary have the right to choose their own assistants (must be members in good standing of CRHA). The Treasurer and Second Vice President can be within or without the CRHA Board of Directors. The Board of Directors may elect to appoint such officers as it shall be deemed necessary by the Board.

### **Section 2 ~ Eligibility**

To be eligible to be an officer of the Corporation, a person must be an adult member in good standing at the time of his/her election and during his/her tenure in office. **The President, First Vice President and Executive Secretary cannot be members of the CRHA Board of Directors.**

### **Section 3 ~ Vacancies**

Any vacancy in an office due to removal, resignation, and death, inability to act or for any other reason may be filled by vote of a simple majority of the CRHA Board of Directors at any time.

### **Section 4 ~ Election**

The President, First Vice President, Second Vice President shall be elected annually by the CRHA Board of Directors at its regular annual meeting (September) held on the Friday evening preceding the CRHA National Show. If for any reason, this election is not held, it shall be held as soon as possible before the end of the calendar year as may be conveniently done, by mail ballot. The Executive Secretary, Treasurer, First Vice President Second Vice President, and Parliamentarian shall be appointed by the CRHA Board of Directors. **The President, First Vice President and Second Vice President shall be appointed for a one (1) year term. The Executive Secretary, Treasurer and Parliamentarian shall be appointed for a three (3) year term.** The terms of these appointments including the financial agreements, shall be determined from time to time between these officers and the CRHA Board of Directors. Each officer shall hold office until his/her successor has been duly elected or appointed or qualified. Officers may be appointed or elected for consecutive terms.

### **Section 5 ~ Removal**

Any elected or appointed officer may be removed by the CRHA Board of Directors when in the Board members' opinion; the best interest of the CRHA would be served. Such removal will be without prejudice to any contract rights (written or oral) of any of the officers to be removed. **Officers shall be automatically removed for failure to remain members in good standing during their terms in office.**

### **Section 6 ~ President**

**A/The President shall preside at all meetings of the CRHA Board of Directors and all meetings of the CRHA Membership. He/she shall open the meetings at the appointed times by taking the chair and calling the meeting(s) to Order. He/she shall follow the order of business for regular meetings unless a simple majority of those present eligible to vote do vote to change the order.**

**B/**The President shall announce the results of all matters put to the floor for a vote and shall announce the results of all matters voted upon; exception when a motion is made referring to the President, the maker of the motion should announce the results of the vote rather than the President. When a motion is made and has been passed, amendments may be made to the motion and put to the floor for vote.

**C/**The President shall be called upon to vote on Board decisions in the case of a tie vote amongst the Board members.

**D/**The President should appear neutral, if he/she does not appear such; he/she must remove himself/herself from the chair and turn the preceding over to the next individual in order.

The order to be followed is: First Vice President – to be followed by the Second Vice President – to be followed by the Executive Secretary – to be followed by the Treasurer. If this order fails due to partisanship of these individuals on the issue of due to absences, any other voting member in good standing may assume the chair. The President is not to assume the chair for the remainder of this session of the meeting unless allowed by a simple majority vote of those present and eligible to vote.

**E/**The President is not to permit any meeting or its purpose to be unduly delayed or defeated by any person or persons with the obvious objection of obstructing the business intended to be acted upon or business in general.

**The President may cause such individual(s) to be removed from the meeting if in his/her opinion the best interest of the CRHA would be served or if request to have such person(s) removed by a simple majority vote of those persons entitled to vote.**

**F/**The President may sign, with the Executive Secretary or any other officer of the CRHA authorized by the CRHA Board of Directors any deeds, mortgages, contracts and other instruments which vote of the Board has authorized to be executed by the President; exceptions: cases where the signing and execution of these instruments shall be expressly assigned by the Board, these By-Laws or by statute to some other officer or agent of the Corporation.

**G/**The President shall be responsible for all the other duties assigned him/her by these By-Laws and such other duties as may be assigned by the CRHA Board of Directors from time to time.

#### **Section 7 ~ First Vice President**

**A/**In the absence of the President or in the event of the President's refusal of inability to act, the First Vice President shall assume all duties of the President and when acting shall have all powers of the President and be subjected to all restrictions upon the President.

**B/**The First Vice President shall perform such other duties from time to times assigned in the By-Laws to the President of assigned to him/her by the CRHA Board of Directors.

#### **Section 8 ~ Second Vice President**

**A/**In the absence of the President and the First Vice President, or in the event of their refusal of inability to act, the Second Vice President shall assume duties of the President and when acting shall have any, and all powers thereof and be subjected to all restrictions upon the President.

**B/**The Second Vice President shall act as a liaison between the CRHA Board of Directors and the National Officers pertaining to the business of the National Show.

**His/her duties shall be to assist in setting up advertising, budgeting, class schedules, of the complete national show. He/she is to report to the CRHA Board of Directors any important matters relating to the National Show requiring decision of the CRHA Board of Directors. The National Show Person is obligated to keep the Second Vice President of the CRHA informed of the Show Progress and activities. The Second Vice President may also hold the title of Show Chairperson.**

**C/**Second Vice President shall perform such other duties from time to time assigned in these By-Laws to the President of assigned to him/her by the CRHA Board of Directors.

#### **Section 9 ~ Executive Secretary**

**A/**The Executive Secretary shall be responsible for all notices of regular meetings of the CRHA Board of Directors. In case of a Special Meeting called by the membership and special meetings of the CRHA Board of Directors, the assembly calling the meetings shall be responsible for notices of such or the directing of the Executive Secretary to cause notices to be given.

**B/**The Executive Secretary shall see that all notices of meetings assigned to the Executive Secretary are given in accordance to the By-Laws of the CRHA or as required by the statue if not provisions of these By-Laws.

**C/**The Executive Secretary shall be custodian of all corporate records unless required by these By-Laws to be in the possession of another.

**D/**The Executive Secretary shall be custodian of the corporate seal and see that the seal is affixed to documents requiring such.  
**E/**The Executive Secretary shall keep record of the last known address of each active member in good standing of the CRHA. Addressee shall be provided by the Executive Secretary to the individual or business responsible for providing mailing labels for the CRHA mailing.

**F/**The Executive Secretary shall be responsible for providing the Registered Agent with a list of the last known post office addresses of each voting member on a periodic basis or the Executive Secretary shall cause the individual or business providing mailing labels for CRHA mailings to forward a copy of the membership to the Registered Agent periodically. Other copies of the record last known address of the active voting and non-active voting members in total or partial shall be provided to the editor of the RANGEBRED NEWS and others responsible for CRHA related mailings. These copies of the voting and non-voting membership can also be provided to Regional heads, Program Chairs, Zone and Floating Directors and Chairperson in charge of the National Show. This will be sent upon request or on a regular basis according to the needs of these people.

*There must be reason for such: Reason must be to contact members and inquiries in their specific area to aid in the growth of the CRHA, The CRHA National Show or Regional or to contact members pertaining to the happenings of the National or a Regional or to contact members to encourage growth. Complete list of the membership shall not be sent to others without two thirds (2/3) majority vote of the CRHA Board of Directors. Anyone requesting the list (complete or partial) must give reason (in writing) for needing such before it can be brought before the CRHA Board of Directors for a final decision.*

**G/**The Executive Secretary being the only officer located at the business office of CRHA shall transfer all funds to the Treasurer for deposit into a federal insured account or accounts. The income received into the General Funds and expenditures thereof at the business office on a regular basis (at least every 30 days) to the treasurer of the corporation at the Office of the Treasurer.

**H/**The Executive Secretary shall be reimbursed or companies paid for all expenses incurred in the performance of the CRHA at the business office including, but not limited to: supplies, equipment maintenance, Equipment leases, and any other expenses normally associated with the operation of the business office of the CRHA.

*Rental Fee to be paid to the Executive Secretary will be reviewed, when necessary, at the annual September meeting of the CRHA Board of Directors and decisions made accordingly.*

**I/**The Executive Secretary has the option of securing outside help.

**J/**The Executive Secretary shall be reimbursed of the amount of three hundred (\$300) dollars monthly to maintain an office in his/her home to store all the CRHA records. (This is total reimbursement and no actual wage is paid). *(This change was approved via email by the Board of Directors on 11.29.16, all utilities expenses were removed, and the rent fee was lowered).*

**K/**The executive Secretary shall be responsible for all registrations, transfers, name changes, gender changes, memberships and all other business pertaining to the CRHA.

**L/**The Executive Secretary shall be responsible for the registry ledgering system.

*The CRHA traditionally kept hand written ledgers of all Rangerbreds registered. The Executive Secretary shall be responsible for such hand ledgering. (Director's meeting 17 September 2003 – the system was changed from hand ledgering to copying all information in the computer professional program, along with a photo of the horse in the books for this purpose).*

## **Section 10 ~ Treasurer**

**A/**The Treasurer shall keep or cause to be kept correct and complete records of all accounts showing financial conditions and results of all National operations of the CRHA including but not limited to General Funds, the RANGEBRED NEWS, and the National Show. All program finances are the responsibility of the Program Chairs.

**B/**The Treasurer, with this information shall provide accurate and complete records of income and expenses from all accounts that are their respective responsibility. These financial reports must be provided by the Treasurer by the 1<sup>st</sup> of February annually.

**C/**The Treasurer may also be required to recommend an annual budget for the following fiscal year to the CRHA Board of Directors.

**D/**The Treasurer shall be responsible for seeing that any and all federal and state forms relative to income taxes situations are correctly filed.

**E/**The Treasurer shall perform other duties assigned to the Treasurer from time to time by a single majority vote of the CRHA Board of Directors.

**F/**If the Board of Directors deem necessary, the Treasurer shall be bonded (this decision must be made by a simple majority vote of the CRHA Board of Directors.) All bonding fees are the responsibility of the General Funds of CRHA.

**G/**The Treasurer shall be reimbursed and companies paid all expenses incurred in the performance of CRHA business at the office of the Treasurer.

*If an audit is required, by either the CRHA Board of Directors or the membership, all financial records for the fiscal year to be audited shall be delivered to the CRHA Business office.*

*If and when an audit is required, or and outside accounting firm is utilized by The Treasurer for any reason, The Treasurer is to exercise prudence in utilizing the services of a firm that is the most accurate for the most reasonable price available to the treasurer, the CRHA General Funds shall be responsible for payments to said firm.*

### **Section 11 ~ Assistant Secretaries**

The Executive Secretary may appoint his/her assistants (of his/her choosing). Assistant being at a convenient location to aid the Secretary in his/her work. These assistants will be asked to aid the Executive Secretary in his/her work. The Assistant(s) will be reimbursed for all personal expenses for mileage, supplies, maintenance, etc.

### **Section 12 ~ Assistant Treasurers**

The Treasurer may appoint his/her assistants (of his/her choosing). Assistant being at a convenient location to aid the Treasurer in his/her work. These assistants will be asked to aid the Treasurer in his/her work. The Assistant(s) will be reimbursed for all personal expenses for mileage, supplies, maintenance, etc.

### **Section 13 ~ Parliamentarian**

**A/**The Parliamentarian/Sergeant at Arms shall be introduced by the presiding officer prior to the opening of the meeting (Board or Otherwise), to act at his/her request to maintain order.

**B/**The Parliamentarian shall oversee the following: Any member of the CRHA wanting to speak before the governing body must sign the appearance request before the meeting begins. At the appropriate place on the agenda, the presiding officers will recognize those persons wishing to speak. Once such members have been recognized he/she shall state his/her name and address.

**C/**The Parliamentarian shall oversee the following: All of the members comments must directly pertain to the item on the agenda which is being discussed. Should an member's comments and conversation not pertain to the item, such member shall be asked to make their comments when the governing body reaches that particular item on the agenda, or of no such item appears on the agenda, then their remarks shall be made when the governing body considers new business.

**D/**The Parliamentarian shall oversee the following: Every member's conversation and comments shall be limited to three (3) minutes discussion unless such is extended or shortened by the presiding officer.

**E/**The Parliamentarian shall oversee the following: All questions and comments must be directed to the presiding officer and no member may address and/or question any individual, governing body member or staff member except with the express permission of the presiding officer.

**F/**The Parliamentarian shall oversee the following: No gestures or avidities intended to disturb the order and decorum of the governing body meeting shall be permitted.

**G/**The Parliamentarian shall oversee the following: No member shall speak or comment so as to distract, disturb or interrupt any other speaker but shall only make comments after the presiding officer has recognized him/her and after he/she has stated name and address.

**H/**The Parliamentarian shall oversee the following: Any member that shall want only to disturb the lawful assembly of the governing body meeting shall be subject to removal from the chamber for disturbing the peace.

**I/**The Parliamentarian shall oversee the following: The governing body member moving the adoption of a law or resolution shall have the privilege of a closing debate on said law.

*Let it be understood, that upon adoption of these motions, the Parliamentarian/Sergeant At Arms will be present and, if deemed necessary, will preside at both the Board of Directors and membership meetings of the COLORADO RANGER HORSE ASSN., INC. if necessary.*

## **ARTICLE VI ~ NATIONAL COMMITTEES, PROGRAMS, REGIONALS AND THE RANGEBRED NEWS**

### **Section 1 ~ National Program, Committee and Chairpersons**

The CRHA Board of Directors may appoint, by resolution, a program chairperson for each nationally approved program, including but not limited to: The CRHA Open Show Program, The CRHA Youth Program, The CRHA Distance Program, The Ranger logging Program, and any other approved CRHA Program.

The Chairperson may or may not choose to appoint a committee of active members with the exception of the Youth Program who may choose to appoint a committee of some active adult members and some non-voting active Junior/Youth Members. If desired to handle the Program and assist in any way necessary. The Board recommends, but does not require, the committee, if appointed, have at least one member from each zone to assist at the zone level. Attendance at meetings of these committees shall be optional.

Program Chairperson shall function as treasurer of their program or the treasurer's position may be assigned by the chairperson to another member of the committee; however, the chairperson shall be responsible for the treasurer's report and filing thereof. The Chairperson shall serve in this capacity until a successor is appointed.

The Chairperson shall be prepared, to file an accurate Treasurer's report to the National Treasurer and/or the CRHA Board of Directors. The Chairperson will be given thirty (30) days' notice. The financial statement will be delivered to the office of the Treasurer in person or via the U.S. Mail. The Statement will be considered delivered on the date it is posted.

## **Section 2 ~ Advisory Committee**

The Board of Directors of the CRHA may appoint an Advisory Committee of up to fifteen (15) adult members in good standing. Advisory Committee members shall be willing to give advice to the members of the CRHA Board of Directors, the officers of the CRHA, Program Chairs, The RANGEBRED NEWS editor and others in authority when requested or volunteered. The Advisory Committee shall be appointed annually at the regular meeting of the CRHA Board of Directors and shall serve until a successor is appointed. Advisory Committee members may be assigned for additional items. Attendance at meetings of the CRHA Board of Directors and/or the membership of CRHA is not required of the Committee Members.

*Adult voting members in good standing wishing to serve on the Advisory Committee or wishing to recommend other adult voting members who may have fields of expertise that will be helpful to CRHA, it's Programs, newsletter, etc. is encouraged to submit a brief resume for consideration. Any Board member in Good standing who has left office is automatically added to the Advisory Committee if there is an opening available, if there is no opening, he/she will be added as soon as there is an opening available.*

## **Section 3 ~ Committee of Directors**

The CRHA Board of Directors may appoint and designate one of more committees of Directors consisting of two or more Directors. These committees shall have and exercise the authority of the Board in the area of CRHA to which they are appointed (ex... **No committee of Directors shall have the authority to amend, alter or repeal By-Laws or any other activity solely reserved for a simple majority vote of the CRHA Board of Directors by these By-Laws or statute**). Committee members shall serve until successors are appointed or until the committee is disbanded.

## **Section 4 ~ Regional Clubs**

The following guidelines have been established in order to form and maintain a regional club or the CRHA. A group of individuals must send to the CRHA business office the following information.

**A/REGIONAL ARTICLES OF INCORPORATION AND BY-LAWS.** These By-Laws must be consistent with the By-Laws of the CRHA and must state the purpose for the Regional which indicates that the Regional intends to incorporate with and aid in every way possible the Regionals, Programs and functions of the CRHA.

**B/A LIST OF DIRECTORS, OFFICERS, COMMITTEE HEADS, MEMBERS, PROGRAM CHAIRS, ETC OF THE NEWLY ESTABLISHED REGIONAL.** This list is to be sent before acceptance of the Regional and must be sent annually to the Home Office of CRHA by December 31<sup>st</sup> of the current year (listing directors, officers, members, committee members, program chairs, etc... for the current year... ex December 2007 for the year January 1<sup>st</sup> 2007 through December 31<sup>st</sup> 2007). All Directors and Officers of any and all CRHA Regionals must also be CRHA members in Good Standing for the current year listed. The Regional must forward, to the Rangerbred News, full names, addresses and phone numbers as well as titles of the officers to appear on the directory for publication.

**C/MEMBERSHIP LIST CONTAINING NAME, ADDRESSES AND PHONE NUMBERS (if available) OF ALL REGIONAL MEMBERS INCLUDING AND NOTING ADULT VOTING MEMBERS OF THE CRHA AND NON-MEMBERS OF THE CRHA AND YOUTH MEMBERS (both CRHA National and non).** A list of the preceding must be sent to the CRHA Executive Secretary annually by the 31<sup>st</sup> of December for the current year. The Regional must contain annually at least fifteen (15) members with ten (10) of the fifteen also being members of the CRHA National Association for a Regional to remain active.

**D/LIABILITY INSURANCE.** The CRHA Board of Directors meeting (15<sup>th</sup> September 2000) ... THE COLORADO RANGER HORSE ASSN., INC. will not be affiliated with the CRHA Regionals (on a responsible liability basis) and will no longer carry insurance to cover Regional meetings and other activities. The paying of such liability for Regionals has become too expensive. The Regional must be

responsible for its own liability. Proof of such liability insurance MUST be forwarded to the CRHA Home office by the 1<sup>st</sup> of May annually.

E/REGIONAL CHARTER may be removed by the CRHA Board of Directors when in the Board members' opinion; the best interest of the CRHA would be served. Such removal will be without prejudice to any contract rights (written or oral) of any of the Regionals to be removed.

*Once a Regional is Chartered within the Charter State and recognized by the CRHA with all insurance(s) paid as noted, the Regional Club may engage in any business or activity using the name of the COLORADO RANGER HORSE ASSN. INC., if the insurance is unpaid for any event, the Regional MUST ACCEPT ALL RESPONSIBILITY FOR ANY LIABILITY INCURRED at these events.*

## **Section 5 ~ CRHA National Show**

The CRHA National Show will be held the third (3<sup>rd</sup>) weekend in September annually unless otherwise determined by the CRHA Board of Directors by a simple majority vote.

## **Section 6 ~ Registration, National Show and CRHA Programs.**

For a horse to be shown at the CRHA National Show the registration must be applied for by the 1<sup>st</sup> of September of that particular year. The only exception being a new member and/or a treasure hunt horse being found as a "Lost Rangerbred" between Sept 1 and Sept 10<sup>th</sup>. If your horse does not meet this exception rule and additional fee of twenty dollars (\$20) will be charged if application is made between Sept 1<sup>st</sup> and Sept. 10<sup>th</sup> and you expect to participate at the current year National show.

To Participate at the National Show or in the CRHA Programs. Both Owner and Rider **MUST BE CURRENT CRHA MEMBERS IN GOOD STANDING** and Your horse **MUST BE REGISTERED WITH THE CRHA** and all transfer of ownership current.

## **Section 7 ~ RANGEROBRED NEWS:**

**A/**The editor shall be an adult voting member in good standing of CRHA appointed by resolution of the CRHA Board of Directors.

**B/**The editor shall serve in this capacity until a successor is appointed.

**C/**The editor shall have the right to use his/her own judgement in accepting or rejecting articles, letters, commentaries, advertising or other material for the RANGEROBRED NEWS with the exception that the editor cannot print any material which can be construed as libelous or slanderous to any individual, business or detrimental of the CRHA or its breed of horses, The RANGEROBRED OR RANGEROBREDHORSES.

**D/**The editor must prepare annually in February, financial statement of the income and expenditures to be forwarded to the National Treasurer at his/her current address

**E/**The editor shall be permitted to increase advertising rates to help defray the operation and publication expenses or decrease rates (offer specials) to increase interest in advertising. Cost of publication (paper, ink, etc.) may be taken from the General funds of CRHA to assist with the editing and publishing of the RANGEROBRED NEWS unless prohibited elsewhere in these By-Laws.

**F/**The editor may appoint any other member or non-member of CRHA to assist with the editing or publishing of the RANGEROBRED NEWS unless prohibited elsewhere in these By-Laws.

**G/**The editor shall be entitled to receive a percentage of income received by the RANGEROBRED NEWS except transferred monies from the General Funds of CRHA unless to cover such percentages, Percentages to be determined by a mutual agreement between the Editor and the CRHA Board of Directors. *(This Percentage of income is no longer issued to anyone, due to the lack of funds the CRHA has, this was approved 11.29.16).*

**H/**The editor shall also reimburse himself/herself for all expenses incurred in the editing and publishing of the RANGEROBRED NEWS that were paid personally by the editor.

*The official publication of the CRHA is the RANGEROBRED NEWS. The RANGEROBRED NEWS shall be published at the most convenient and economical location of the CRHA.*

*The RANGEROBRED NEWS shall be sent to all Active member households of the CRHA on a regular basis (a minimum of four (4) and a maximum of twelve (12) times annually). The publication will be considered delivered on the date posted in the U.S. Mail.*

## **ARTICLE VII ~ ATTORNEY, LITIGATION, INDEMNIFICATION**

### **Section 1 ~ Attorney**

The CRHA Board of Directors in behalf of the membership and the organization, at its discretion may retain, on an annual basis or any other basis, paid out of the CRHA General Funds, legal counsel on either a continuous basis or as needed in such location or locations

deemed appropriate by the Board of Directors of CRHA. All legal counsel retained by CRHA shall be by resolution of a simple majority of the CRHA Board of Directors.

## Section 2 ~ Litigation

### A/INDEMNIFICATION OF CORPORATE MEMBER, DIRECTOR, OFFICER AND REPRESENTATIVES

1. Indemnification to the fullest extent authorized or permitted by law, this corporation may (by action of the CRHA Board of Directors) indemnify.
  - A. All corporate members, Directors and Officers (past, present and future) their heirs, executors, and administrations, and
  - B. As the Board of Directors of CRHA may periodically designate (at its sole discretion) such corporate employees, agents, and other person (their heirs, executors, and administrators) acting in any capacity at the request or on behalf of the Association.

*For and against any liability, judgements, decrees, fines, penalties, expenses, fees, amounts paid in settlement and any other cost, losses expenses (including but not limited to attorney fees and court cost) any appeals relating thereto, under which said indemnified person or parties or participants due to their actions or omissions of the Association, member, Board members, Officers, Board Officers, Employees or other person acting in any capacity at the request or on the behalf of the Association. In the event that this Association, by action of the Board, should determine that any liability, judgement, decrees, fines, penalties, expenses (including but not limited to attorney fees and court cost) arising or result from or in connection with any threaten or pending action, suit or proceedings (whether civil, criminal, administrative, investigatory or otherwise ) and any appeals related thereto, under which said Association members, Board members, Officers, Board Officers, employees, agents or any other persons acting in any capacity are determined by the CRHA Board of Directors to have engaged in any action or omissions that are beyond the scope of their authorized duties or in contravention of any policy, rule, regulation or other directive of any kind of the Association as established by the CRHA Board of Directors or virtue of any international or unlawful conduct, **the CRHA Board of Directors shall not indemnify said person as described herein.***
2. It shall be a term and condition of membership that if any member institutes litigation in which the CRHA is included as a defendant and said member does not prevail in the litigation by recovery of substantially the relief requested, said member shall be liable to CRHA for any expenses, fees costs, losses, expenses (including but not limited to attorney fees and court cost) arising or resulting from or in connection with any threatened or impending action, suit or proceedings (whether civil, criminal, administrative, investigatory or otherwise) and any appeals related thereto. It is further a condition accepted by all members of CRHA that proper jurisdiction and venue for any litigation in which the Association (CRHA) is named as a defendant, shall be in Logan County, Colorado and Clinton County, Pennsylvania.
  - A. As a matter of law or statute;
  - B. By the articles of Incorporation, Corporate By-Laws or any written agreement
  - C. By the vote of members of the CRHA Board of Directors, or
  - D. Through insurance purchased by the Association.

## ARTICLE VIII ~ CONTRACT, CHECKS, DEPOSITS, FUNDS

### Section 1 ~ Contracts

The CRHA Board of Directors may, by resolution, authorize any officer and/or officers, agent of the CRHA, in addition to Officers so authorize by these By-Laws, to enter into any contract or execute and deliver an instrument in the name of any in behalf of the COLORADO RANGER HORSE ASSN. INC., on such authority may be general or confined to special instances.

### Section 2 ~ Checks, drafts, other negotiable instruments

All checks, drafts or orders of payment or monies, notes or other evidences or indebtedness issued in the name of the Corporation (CRHA) shall be signed by the CRHA Executive Secretary, with the exception that checks, drafts or orders of payment of money in any program fund including the CRHA National Show fund may be signed by the Chairperson or Treasurer, or both, and by the Editor of the Rangerbred News for that account.

### Section 3 ~ Deposits

All funds of the Corporation shall be deposited at least once a month to the credit of the Corporation (CRHA) either in the General Funds, A Program and or the RANGERBRED NEWS Account. All funds should be deposited into a federal insured institution. Deposits to the General Funds (whenever possible) should be deposited in an interest bearing account.

#### **Section 4 ~ Gifts, Contributions and Records**

The CRHA Board of Directors in behalf of the Corporation decrees that any contribution, gift bequest of device for the general purposes or for any special purposes of the Corporation shall be used for the promotion of the "COLORADO RANGER" OR " RANGEBRED" and shall not be considered a part of the general income.

#### **ARTICLE IX ~ BOOKS AND RECORDS**

##### **Section 1 ~ Books and Records**

The CRHA shall keep correct and complete ledger books and records of general accounts for the current and previous years until request by made by the CRHA Board of Directors at the Office of the Treasurer. Books and records of CRHA may be inspected by an adult member in good standing, or by the member's agent or attorney at the Home Office of the CRHA for any proper purpose at any reasonable time by appointment when approved by resolution of the CRHA Board of Directors. Any charge for reproduction of the records (such reproduction must be approved by a resolution of the CRHA Board of Directors), attorney or witness fees, hourly fees, etc. established by the CRHA Board of Directors to be paid the CRHA Executive Secretary, Representative, agents or other officers required to be present during the inspection and any other charges incurred as, a result of such inspection must be paid by the member/non-member requesting the inspection. A deposit may be required by the CRHA Board of Directors prior to the inspection. Member must specify the exact records to be inspected in advance of such.

#### **ARTICLE X ~ FISCAL YEAR**

##### **Section 1 ~ Fiscal Year**

The fiscal year of the COLORADO RANGERS HORSE ASSN. INC., shall begin January 1<sup>st</sup> and end December 31<sup>st</sup> annually.

#### **ARTICLE XI ~ SEAL**

##### **Section 1 ~ Seal**

The CRHA Board of Directors shall provide a CORPORATE SEAL which shall be in the form of a circle and shall be inscribed with the name of the Association, "THE COLORADO RANGER HORSE ASSN" with the word "SEAL" in the center. This seal shall be affixed to all documents that are deemed necessary by the CRHA Board of Directors. It shall be the responsibility of the Executive Secretary to affix the corporate seal to such documents.

#### **ARTICLE XII ~ WAIVER OF NOTICE**

##### **Section 1 ~ Waiver of Notice**

Whenever any notice is required to be given under the provision of the COLORADO NON-PROFIT CORPORATE ACT, or under the provisions of these By-Laws, a waiver thereof in writing signed by the person or person entitled to such notice, weather before or after the time stated therein, shall be deemed equivalent to giving such notice.

#### **ARTICLE XIII ~ REGISTRATION REQUIREMENTS AND FEES**

##### **Section 1 ~ Registration Requirements**

While the CRHA Board of Directors reserves unto itself the final decision of whether any particular horse may be registered with the Colorado Ranger Horse Assn. Inc., as a general guide to the members and the Executive Secretary, the following minimum criteria are established to be met by any horse for which application for registry is made.

**A/COLOR:** There is NO COLOR REQUIREMENT or RESTRICTIONS FOR ELIGIBILITY.

**B/DESCENT FROM FOUNDATION STOCK;** Any horse that traces in an unbroken line of descent from either of the two (2) foundation stallions, PATCHES #1-Z and/or MAX #2-Z is generally eligible to be registered although the Board of Directors by resolution from time to time may reject from the studbooks any horse they, by simple majority vote, feel to be undesirable for CRHA registration. In the past the CRHA Board had admitted certain bloodlines to the registry but in 1988 the Board voted to drop the admitted clause from the CRHA By-Laws.

**C/ACCEPTABLE OUT CROSSES:** The following breeds of registered horses may be deemed acceptable outcrosses and may be used in a CRHA Breeding Program:

##### **ACCEPTABLE OUTCROSS REGISTERIES**

- |                                   |   |
|-----------------------------------|---|
| 1. AMERICAN JOCKEY CLUB           | 5. AMERICAN QUARTER HORSE ASSN.   |
| 2. APPALOOSA HORSE CLUB (USA)     | 6. ARA-APP ASSOCIATION  |
| 3. APPALOOSA HORSE CLUB OF CANADA | 7. INTERNATIONAL COLOR APPALOOSA ASSN. (With Reservations)                |
| 4. ARABIAN HORSE REGISTRY         | 8. AMERICAN COLOR BREEDERS ASSN/AMERICAN APPA ASSN<br>(With Reservations) |



*With the ICAA and AApa the reservations being: When first charted, the ICAA allowed outcrosses that are not a part of the CRHA Acceptable Outcross List and the CRHA will not register these animals unless they meet the hardship clause. Any other ICAA registered horse is acceptable with proof of parentage.*

**\*\*** Any mare or stallion used in a CRHA Breeding Program must be from the CRHA Registry or an Acceptable Outcross Registry, must be registered with a recorded pedigree in a registry listed or show both parents' recorded pedigrees in stud books from the acceptable outcross list, for the resulting offspring of the outcross animal and the Rangerhorse to be considered for admittance to the CRHA Studbooks. Proof of breeding may be required on any horse through photocopies of existing registration papers, a breeder's certificate, or affidavit attesting to the pedigree (Responsibility for correctness of pedigree rests solely with the applicant). Since the ApHC ID and PC horses, The American Quarter Horse Assn. Appendix and the Arabian Horse Club Registry part blooded horses are not parts of their parent Breeders regular books, photocopies of these certificates clearly showing that both parents are part of the specific registry outcross breeds must be provided with application for registration for the offspring. The ruling of half-blooded animals being acceptable is: The outcross animal being used can be Half-Quarter/Half Thoroughbred, Half-Arabian/Half Appaloosa, etc. with proof of such. Animals not meeting these pedigree requirements may be applied for and can only be registered after unanimous vote of the CRHA Board of Directors. Contact the CRHA Home Office for further information.

**D/PONY AND DRAFT HORSE BLOODLINES:** Horses of known Draft and/or Pony parentage within the last five (5) generations are ineligible for registration with the CRHA

**E/HORSES WITH PAINT OR PINTO BREEDING:** Horses of known Pinto and/or Paint parentage within the last (5) generations are ineligible for registration with the CRHA

**F/HORSES WITH DOUBLE ASTERISK:** All horses currently registered with CRHA who carry **(\*\*)** preceding their names in the CRHA studbooks and on their registration papers must be bred to a CRHA Blood horse for the resulting foal to meet the registration requirements of the CRHA.

**G/ARTIFICIAL INSEMINATION, SEMEN TRANSPORT AND EMBRYO TRANSPLANTS:** Colorado Rangers/Rangerbreds conceived through artificial insemination, semen transport, or embryo transplants are eligible for registration with proof of parentage.

**H/ALL HORSES WHO DO NOT MEET THE ABOVE CRITERIA:** but do trace to Max or Patches through at least one unbroken line may apply for registration. Acceptance into the Registry must be approved by a unanimous vote of the CRHA Board of Directors. Photos of the animal's unregistered parents must accompany the application and additional \$12.50 must be included with the fee to cover office expenses pertaining to the registry. If your animal is not approved, your registration fee minus the \$12.50 will be returned.

**I/PHOTOGRAPHS:** All applications for registration **MUST BE ACCOMPANIED BY ONE (1) PHOTOGRAPH;** wide view-showing all 4 legs and face markings. If the photo does not show all markings clearly, additional photos should be submitted and may be required by the CRHA Executive Secretary. *Note: Legs must be apart as to show all four and their markings and head is to face the camera to show the complete face of the animal being applied for.* PLEASE FOLLOW THESE GUIDELINES WHEN APPLYING FOR REGISTRATION. Also scars and brands **MUST BE NOTED ON THE REGISTRATION APPLICATION.**

**J/PEDIGREES:** All applications **MUST CONTAIN A COMPLETE PEDIGREE OF THE HORSES APPLIED FOR, INCLUDING CRHA AND OTHER BREED INFORMATION:** the outcrosses are often very hard to procure, therefore, please try to have all CRHA and ApHC pedigree included): Numbers of Sire, Dam, Grandsire, Grand dam, etc. **ON YOUR APPLICATION FOR REGISTRATION, YOU WILL FIND A PEDIGREE BRACKET (reverse side).** PLEASE COMPLETE IT TO THE BEST OF YOUR KNOWLEDGE AND ABILITY. If you are at a loss for some of the ApHC numbers and parentage, you may contact the ApHC for such. If the Arabian, Thoroughbred, Quarter, etc. lines are incomplete, that is how your registration papers will read. If you have made no attempt to complete this section of the application, your papers will be held at the home office until the pedigree is properly completed. We do realize that not all applicants have access to Stud Books and will overlook some of the incomplete spaces, but if no effort has been made to complete (Such as blank or only 1 generation completed) the registration will be delayed until you have made an effort to meet your registration obligation.

## **Section 2 ~ ANR Identification/registration**

If you own an unregistered mare, of good quality, she can be approved as broodmare to be used in a CRHA breeding program. The procedure is as follows:

If you have a mare (obviously of the approved outcross variety ~ cannot be a draft or pony type) who, for some reason was never registered and she is being used in a CRHA breeding program, you may have her approved as a broodmare for such usage and this will eliminate individual approval of all her foals.

The fee is \$30.00 plus an additional \$12.50 of office cost.

You must send 4 photos of the mare (front ~ back ~ and both sides) to the home office. You use the same application as with regular registry and simply write "ANR" at the top of the front, if you have any pedigree information on this mare; please include it with the application.

Upon arrival at the Home office, copies are made of all photos and whatever other information you have included (as some have also sent photos of other foals she has produced to aid in approval). All information, along with the official form for voting is forwarded to the CRHA Board of Directors. The Directors, upon serious study (and perhaps after contacting the applicant with further questions) make their decision for or against approval of your animal. The vote MUST BE UNANIMOUS. If your mare is approved, she will receive an ANR certificate and have broodmare approval. This allows her to be bred to Rangerbred stallions and the foals will be registered with the CRHA.

### Section 3 ~ Registration Fees

On any application for registration of a horse with the CRHA, the following fees shall be paid in full prior to issuance of the certificate of registration. In order for the Active member in good standing fee to apply at least one individual whose name appears on the owner line of the registration application or one person (buyer or seller) on the transfer application must be a current member in good standing with the CRHA at the time of application (postmark on envelope). Active members in good standing pay a registration fee that is approximately \$25.00 less than a non-member. When the first time non-member registration fee is paid, the CRHA will give you a first year membership with your registration. All fees are payable in U.S. funds only.

CURRENT CRHA REGISTRATION FEES			
NON MEMBER FEES INCLUDE MEMBERSHIP			
When paying membership, please include member application form			
Categories	US ACTIVE MEMBER/FOREIGN	US INACTIVE/FOREIGN	US NON-MEMBER/FOREIGN
Weanlings ~ Colts/Fillies by 08/01 year foaled	\$15.00/\$20.00	\$35.00/\$45.00	\$40.00/\$50.00
Weanlings ~ Colts/Fillies 08/02 ~ 12/31 year foaled	\$20.00/\$25.00	\$40.00/\$50.00	\$45.00/\$55.00
Stallions & Mares ~ After 12/31 year foaled	\$30.00/\$35.00	\$50.00/\$60.00	\$55.00/\$65.00
Gelding/Spayed Mares ~ any age (Proof of sex change)	\$20.00/\$25.00	\$40.00/\$50.00	\$45.00/\$55.00
Gender Change (Stallion to Gelding, Mare Spayed)	\$5.00/\$10.00	\$25.00/\$35.00	\$30.00/\$40.00
Duplicate Papers	\$5.00/\$10.00	\$25.00/\$35.00	\$30.00/\$40.00
Name Change-Member Only (Within 90 days of registering a weanling)	\$5.00/\$10.00	Member Only	Member Only
Name Change-Member Only (With no Offspring or National Titles)	\$100.00/\$110.00	Member Only	Member Only
NAME CHANGES PROHIBITED IF THERE ARE OFFSPRING OR NATIONAL TITLES			
Transfer of Ownership	\$10.00/\$15.00	\$30.00/35.00	\$35.00/\$40.00
(Buyer or Seller must be member for member fee to apply)			
Lease Agreement	\$5.00/\$10.00	\$15.00/\$20.00	\$15.00/\$20.00
ANR Certification (Approved non registered) ~ Mare Only	\$42.50/\$47.50	\$62.50/\$67.50	\$62.50/\$67.50
<b>RUSH FEES FOR ALL (WITHIN 10 DAYS)</b>	<b>\$20.00/\$20.00</b>	<b>\$20.00/\$20.00</b>	<b>\$20.00/\$20.00</b>
<p><i>With Approved Non-Registered Mares to be used in a CRHA Breeding Program: Registration and additional fee of \$12.50 (included in above fee) is charged to cover the cost of approval. If your mare is not approved, the registration fee will be returned to you, but the \$12.50 additional will be retained by the CRHA to cover all cost accrued for mailing and paperwork.</i></p>			

**The CRHA HAS A HERD REGISTRATION FEE. MUST BE 5 HORSES REGISTERED AT THE SAME TIME. THE FEE IS \$25.00 PER HORSE (EXCLUDING WEANLINGS).**

**WHEN PAYING ANY CRHA FEES THROUGH PAYPAL ~ AN ADDITIONAL \$1.00 MUST BE SENT TO COVER PAYPAL FEES**

### Section 4 ~ Registrations, National Show and CRHA Programs

Any horse must be registered with the CRHA to participate at the Annual Show and in any CRHA Programs. The Owner/handler must be members in good standing with the CRHA (There are not exceptions to this rule). For a horse to be shown at the Annual Show the registration papers, transfers, etc. must be current.

**ARTICLE XIV ~ AMENDMENTS, ALTERATIONS, REPEAL**

**Section 1 ~ By-Laws**

The By-Laws of the COLORADO RANGER HORSE ASSN. INC., may be altered and/or repealed and new By-Laws adopted by resolution of a simple majority of the CRHA Board of Directors present at any meeting providing at least fifteen (15) days' notice is given of the interaction to alter, amend or repeal or adopt new By-Laws at such meeting unless waiver of notice is signed. By-Laws may be amended, altered or repealed or new ones adopted by email or mailed ballot without any further notice than the email or mailed ballot itself by an affirmative vote of a simple majority of the CRHA Board of Directors.

**Section 2 ~ Articles of Incorporation**

The Articles of incorporation may be amended by the members at any annual meeting or special meeting of the membership of the members called for that purpose, as stated in these By-Laws. The provisions of this section are not subject to the provisions of Article XIV ~ Section 1.

**Changes made to these By-laws;**

- 2003 ~ added that emails and conference calls are acceptable forms of meetings, or voting from the Board of Directors.
- 2014 ~ changed the zone lay-outs, made less zones so we had more members available to be directors in some zones.
- 2016 ~ changed the rental fee to be paid to the Home Office from \$370.00 to \$300.00, plus percentage of house utilities per month.
- 2016 ~ removed the zones, and made the Board of Directors to a total of 7, with no more than 2 in one state. No longer have a floating Board of Director.
- 2017 ~ changed the rental fee to be paid to the Home Office to a flat fee of \$300.00 per month.
- 2017 ~ removed the section that states the Editor of the RANGEBRED NEWS gets a percentage fee of profit from the advertisements in the RANGEBRED NEWS, due to lack of funds.

Know all men, by these presences, that the foregoing amended and altered By-laws were adopted the 1<sup>st</sup> of January 2017 with the 2016 annual meeting and by email or mail ballot from January 2016 through December 2016 by the Board of Directors of the COLORADO RANGER HORSE ASSOCIATION, INC., 153 Page Run Lane, Renovo, PA 17764



Signature Barbara Summerson Date: 7/28/17  
Barbara Summerson, Executive Secretary COLORADO RANGER HORSE ASSN., INC.